



DAS Program/Service Categories

Proposed Categorization for FY2009

This chart shows the location of current agency services within one of the three categories within DAS for FY2007/08 and the proposed category for FY2009. The categories are:

- **Leadership functions** are those services related to policy and standards development that will be funded through a general appropriation. It is appropriate where standardization is required and the ultimate customer is the taxpayer.
- **Utilities** are those services for which a monopoly structure makes sense due to economies of scale. Customers choose the amount of service purchased but must buy from a single source. Utilities will be funded by an internal service revolving fund.
- **Marketplace services** are those services that may be purchased in a competitive environment. Customers may choose to buy these services from any available vendor. These services are funded through enterprise revolving funds.

PROGRAM/SERVICE	CURRENT CATEGORY (FY07 & FY08)			CATEGORY FOR <u>FY2009</u>		
	Leadership	Utility	Marketplace	Leadership	Utility	Marketplace
INFORMATION TECHNOLOGY ENTERPRISE						
<i>Infrastructure</i>						
Desktop/Workstation			X			X
Service Desk			X			X
Networking/Communications			X			X
Server Hosting			X			X
Mainframe Services			X			X
E-mail			X			X
Common Calendar and Directory		X			X	
<i>Application and e-Government Services</i>						
Mainframe Development Services			X			X
Database Services			X			X
Web Services			X			X
<i>Planning and Consultation</i>						
Consultation			X			X
<i>Printing Services</i>						
Consulting			X			X
Graphic Design and Layout			X			X
1- and 2-Color Offset and Digital Printing			X			X
Digital Color Printing			X			X
On-site Copier Services			X			X
Letter Shop Services			X			X
<i>Information Security</i>						
Information Security Services		X			X	
Portable Device Encryption		N/A			X - TBD	

DAS Services Categorized

PROGRAM/SERVICE	CURRENT CATEGORY (FY07 & FY08)			CATEGORY FOR FY2009		
	Leadership	Utility	Marketplace	Leadership	Utility	Marketplace
STATE ACCOUNTING ENTERPRISE						
Comprehensive Annual Financial Report (CAFR)	X			X		
Centralized Payroll	X			X		
Centralized pre-audit/post-audit	X			X		
Iowa Income Offset Program	X			X		
Cash Management Improvement Act of 1990	X			X		
Statewide Indirect Cost Allocation Plans	X			X		
Integrated Information for Iowa (I/3)		X			X	
GENERAL SERVICES ENTERPRISE						
<i>Architectural & Engineering</i>						
Architectural & Engineering Services (formerly "Design & Construction) – includes Vertical Infrastructure Program and Project Management		X			X	
<i>Capitol Complex Maintenance</i>						
Association Fee – includes Mechanical, Custodial, Grounds, Lock Shop, Facility Maintenance, Space Management services and Employee Safety Program (50%)		X			X	
Ceremonial Space Maintenance – includes Employee Safety Program (50%)	X			X		
Utility Usage Oversight	X			X		
<i>Fleet & Mail</i>						
Fleet – Depreciation – includes Purchasing, Replacement and Disposal of Vehicles		X			X	
Fleet – Management		X			X	
Fleet – Risk Management		X			X	
Motor Pool/Fueling Station			X			X
State Garage			X			X
Gas Station			X			X
Mail Services – includes Mail Processing and Delivery		X			X	
<i>Procurement Services</i>						
Purchasing – includes Bidding and Contracting		X			X	
Blanket Bond		X			X	
<i>Support</i>						
Leasing (Fee at Seat of Govt. and Fee Outside Seat of Govt.)		X			X	
Events Coordination	X			X		

DAS Services Categorized

PROGRAM/SERVICE	CURRENT CATEGORY (FY07 & FY08)			CATEGORY FOR FY2009		
	Leadership	Utility	Marketplace	Leadership	Utility	Marketplace
HUMAN RESOURCES ENTERPRISE						
<i>Organizational Development</i>						
General Training			X			X
Conference Planning			X			X
Special Consultation Services (development and implementation of studies aimed at developing staff or the organization such as organizational climate studies, training needs assessments or customized exit surveys)			X			X
Labor/Management Committee Facilitation			X			X
<i>Employment Services</i>						
Employment Services (Merit Only and Merit and Non-Merit) – includes Application Intake and Referral, Workforce Planning, Classification and Compensation Studies, Data Management (publications like the Iowa Almanac), Diversity Program Management, Performance Appraisal Management, Payroll Audit, and Contingent Workforce Contract Management		X			X	
Golden Dome Awards		X			X	
<i>Benefits</i>						
Benefits – includes Deferred Compensation, Group Insurance Programs, Employee Wellness Program, Employee Assistance Program, and Leave Management		X			X	
Health Insurance Surcharge (for health insurance administration)		X			X	
Unemployment Contract		X			X	
Workers' Compensation		X			X	
<i>HR Consultation & Program Delivery Services</i>						
Labor Relations – includes Contract Negotiations, Collective Bargaining Agreement Interpretation, Federal Law Interpretation and Grievance Processing,		X			X	
Personnel Officers – includes Individual Classifications, Classification Appeal Hearings, DAS-HRE Rules Interpretation, Investigations, 19B Investigations and Reviews and Appeals		X			X	